



# The South Cotswold Partnership

Pupil & Parent Information

2008 - 2010

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## Introduction

Welcome to the South Cotswold Partnership. I hope your child will have a happy and successful time working within the partnership. The information contained within this booklet will, I hope, answer some important questions you may have. As always, feel free to contact me should you require any further information.

Pupils on partnership programmes will work with pupils from other schools. We hope they will make new friends whilst on the pathway they have chosen. Also contained with this booklet are key contact names of staff, key dates and useful website for the exam boards we are studying with.

Please visit our web site on a regular basis, as there is a wealth of information contained within it. This will be the first place where we will post information. You can subscribe with a RSS feed, to make sure you are updated when we update the site. Visit [www.southcotswoldpartnership.org.uk](http://www.southcotswoldpartnership.org.uk) for further information.

A handwritten signature in black ink, appearing to read 'C Germaine', with a small dot at the end.

Mr C Germaine  
South Cotswold Partnership Coordinator

## Key Contacts

**Mr Chris Germaine**  
Partnership Coordinator  
[chris.germaine@deerparkschool.net](mailto:chris.germaine@deerparkschool.net)

**Mrs Hazel Miller**  
Beauty Programme Leader  
[hym@cirencester.ac.uk](mailto:hym@cirencester.ac.uk)

**Mr Frank Perkins**  
Motor Vehicle Programme Leader  
[frank.perkins@deerparkschool.net](mailto:frank.perkins@deerparkschool.net)

**Mr Richard Bradley**  
Construction Programme Leader  
[richard.bradley@deerparkschool.net](mailto:richard.bradley@deerparkschool.net)

**Miss Emily Bisson**  
Early Years Care Programme Leader  
[e.bisson@sirwilliamromneys.gloucs.sch.uk](mailto:e.bisson@sirwilliamromneys.gloucs.sch.uk)

**Mrs Cheryl Pearcey**  
Hairdressing Programme Leader  
[Cheryl.pearcey@isatraining.co.uk](mailto:Cheryl.pearcey@isatraining.co.uk)

**Ms Naomi Silverton**  
Land Based Management Programme  
Leader  
[ngs@cirencester.ac.uk](mailto:ngs@cirencester.ac.uk)

**Mrs Jane Bowen**  
Partnership Pastoral Manager  
[stjbowen@southcotswoldpartnership.org.uk](mailto:stjbowen@southcotswoldpartnership.org.uk)

**Mrs Emma White**  
Head of Year - Farmor's School  
[ewhite@farmors.gloucs.sch.uk](mailto:ewhite@farmors.gloucs.sch.uk)

**Mrs Clare Stone**  
Head of Year - Kingshill School  
[cstone@cirencesterkingshill.gloucs.sch.uk](mailto:cstone@cirencesterkingshill.gloucs.sch.uk)

**Mrs Liz McPherson**  
Learning Coordinator - Deer Park School  
[stemcpherson@deerparkschool.net](mailto:stemcpherson@deerparkschool.net)

**Mrs Colleen Smith**  
Learning Manager - Sir William Romney  
School  
[c.smith@sirwilliamromneys.gloucs.sch.uk](mailto:c.smith@sirwilliamromneys.gloucs.sch.uk)

## Uniform

Pupils have been given a South Cotswold Partnership uniform, a polo shirt and sweat shirt for the majority of courses and a tunic for the Hair and Beauty courses. It is expected that uniform is worn at all times whilst studying partnership courses. There are some specific course expectations listed below.

**Beauty** - Pupils will be given a tunic that must be worn at all times. Pupils will be required to wear black shoes and black trousers, which they should provide themselves. It is expected that pupils will wear that uniform all day as they may be required to work in the salon at any time during the day. Pupils are not allowed to wear jeans or t-shirts of any kind at anytime.

Pupils will be told what make up and jewellery they are allowed to wear and will be shown how to apply it professionally. As pupils work in a salon that is used by paying customers, it is vital that pupils adhere to the dress code.

**Motor Vehicle** - Pupils will be given a polo shirt and sweat shirt. These should be worn on partnership days. When time will be spent in a school, pupils should also wear normal school trousers and shoes. When doing practical off site, jeans should be worn which may get dirty. Safety boots must also be worn. For Health & Safety reasons pupils will not be allowed to take part in practical activities without them.

**Construction** - Pupils will be given a polo shirt and sweat shirt. These should be worn on partnership days. When time will be spent in a school, pupils should also wear normal school trousers and shoes. When doing practical off site, jeans should be worn which may get dirty. Safety boots must also be worn. For Health & Safety reasons pupils will not be allowed to take part in practical activities without them.

**Early Years** - Pupils will be given a polo shirt and sweat shirt. These should be worn on partnership days. Pupils should also wear their normal school trousers or skirt and school shoes.

**Land Based** - Pupils will be given a polo shirt and sweat shirt. These should be worn on partnership days. When time will be spent in a school, pupils should also wear normal school trousers and shoes. When doing practical off site, jeans should be worn which may get dirty. Safety boots must also be worn. For Health & Safety reasons pupils will not be allowed to take part in practical activities with them.

**Hairdressing** - Pupils will be given a tunic that must be worn at all times. Pupils will be required to wear black shoes and black trousers, which they should provide themselves. It is expected that pupils will wear that uniform all day as they may be required to work in the salon at any time during the day. Pupils are not allowed to wear jeans or t-shirts of any kind at anytime.

Pupils will be told what make up and jewellery they are allowed to wear and will be shown how to apply it professionally. As pupils work in a salon that is used by paying customers, it is vital that pupils adhere to the dress code.

## **Lunchtimes**

Different centres have different lunchtime arrangements and you will be told about these during the first day. The length of lunchtimes will be reduced on partnership days to maximise the learning available. Therefore, even though the rest of the school will be on lunch partnership pupils will be in class.

Depending on the centre pupils are studying at, different lunch facilities will be available. When in a school, pupils will be able to buy a school lunch or bring a packed lunch. When off site a packed lunch will need to be brought

## **Transport**

The partnership will provide transport for pupils to access the course they have chosen to follow. We expect behaviour on the buses to be impeccable, otherwise we will withdraw this privilege and pupils will be required to make their own way to the course.

Depending on which home school pupils attend will depend on how pupils are transported around. Cirencester will be hub for all courses and pupils will be brought to a central place before moving to the place of learning if need be.

The first few weeks may appear to be hectic with regard to transport but it will soon settle down once the routines are established.

## ASSESSMENT

Each course is assessed in different ways and the outcomes are equally diverse. Below is a summary of the various outcomes for each course and what you can expect to see on any reports that come home.

<b>Course</b>	<b>Outcome</b>
<b>Motor Vehicle Studies</b>	<b>Pass</b>
	<b>Fail</b>
<b>Construction</b>	<b>Distinction</b>
	<b>Merit</b>
	<b>Pass</b>
	<b>Fail</b>
<b>Early Years</b>	<b>Distinction</b>
	<b>Merit</b>
	<b>Pass</b>
	<b>Fail</b>
<b>Beauty</b>	<b>Pass</b>
	<b>Fail</b>
<b>Hairdressing</b>	<b>Distinction</b>
	<b>Merit</b>
	<b>Pass</b>
	<b>Fail</b>
<b>Land Based</b>	<b>Distinction</b>
	<b>Merit</b>
	<b>Pass</b>
	<b>Fail</b>

## Parents' Evenings

There will be 2 opportunities to talk with teaching staff during the year to discuss the progress being made and to identify any strategies required to improve progress. The dates are:

- Wednesday 12 November 2008 from 6pm
- Wednesday 22 April 2009 from 6pm

The location will be confirmed nearer the dates.

Up to date information can be found on our website  
[www.southcotswoldpartnership.org.uk](http://www.southcotswoldpartnership.org.uk)

## Reporting

The partnership will be reporting home 6 times a year - 1 each term, with a written report sent home at the end of Term 5. The report will reflect the Effort and Achievement to date and should reflect the outcomes above. The effort grades we use can be seen overleaf.

## Effort Grades

Below are the effort grades that are used across the partnership for reporting purposes.

<b>A</b>	<ul style="list-style-type: none"><li>→ A highly organised independent learner</li><li>→ Highly motivated and sets example to others</li><li>→ Class work is always completed to the very best of ability</li><li>→ Always takes an active part in lessons</li><li>→ Homework is regularly completed to the very best of ability</li></ul>
<b>B</b>	<ul style="list-style-type: none"><li>→ Takes responsibility for their learning</li><li>→ Enthusiastic and committed in lessons</li><li>→ Demonstrates initiative when completing class work</li><li>→ Makes regular positive contributions</li><li>→ Homework is always completed on time and to a good standard</li></ul>
<b>C</b>	<ul style="list-style-type: none"><li>→ Always prompt to lessons and has the correct equipment</li><li>→ Listens in lessons and respects others</li><li>→ Completes all the class work in lessons</li><li>→ Makes relevant contributions</li><li>→ Homework is always completed on time</li></ul>
<b>D</b>	<ul style="list-style-type: none"><li>→ May be slow to arrive, sometimes without the correct equipment</li><li>→ Does not always listen in lessons</li><li>→ Some incomplete class work due to a lack of focus</li><li>→ Has potential to achieve more but lacks commitment</li><li>→ Homework is occasionally late or not completed</li></ul>
<b>E</b>	<ul style="list-style-type: none"><li>→ Frequently late and often without the correct equipment</li><li>→ Poor attitude and behaviour</li><li>→ Does not complete class work in lessons</li><li>→ Rejects help and guidance</li><li>→ Homework rarely completed</li></ul>

## **Behaviour**

I expect pupils on all pathways to behave impeccably. Poor behaviour on buses to and from centres will not be tolerated and will result in pupils having to make their own way to the centre of learning.

Whilst at the centre of learning, you will be shown and told certain Health & Safety issues. It is important that you follow these rules as they are in place to protect everyone.

Just as in school, you can expect to be rewarded for good behaviour and excellent work and effort. The partnership will communicate on a regular basis with the home school to feedback on pupil progress. The flow chart below shows the summary of procedure we follow.

### **Stage 1 - Telling Off**

- Telling off
- Telling off - Incident Slip completed
- Home School to follow up

### **Stage 2 - Repeated Offending**

- Incident Slip completed
- Discussion between staff and Home School
- Parents Contacted
- Target Sheet completed

### **Stage 3 - Final Written Warning**

- Incident Slip completed
- Staff talk with Home School
- Parental meeting arranged
- Time Out from Pathway

### **Stage 4 - Withdrawal from Pathway**

- Formal meeting with pupil, parents, Home School, member of staff
- Letter home

### **Stage 5 - Appeal**

- Pupil and parents given leave to appeal